



Safe Havens Development Grantee Technical Assistance Request Form

In order to help us meet your needs, please work with your site's Safe Havens project coordinator to complete the following questions (on this form). Once complete, please e-mail this form to the Alliance of Local Service Organizations (ALSO). You may be asked to clarify this request and participate in a conference call with ALSO, OVW, and one or more associates. Feel free to call with questions prior to completing the form.

Safe Havens Site:

Date:

Project Director/Coordinator:

Consultant:

1. What is your technical assistance (TA) request?

2. What is your site's TA need related to this request? How did you come to the decision to request assistance? Who requested the assistance? How did the requester describe the issue(s) to be addressed?

3. What is the expected outcome of the TA? How does it fit in the context of the Supervised Visitation Program and the Guiding Principles? How does it promote enhanced coordinated community response?

4. Who from your jurisdiction (e.g. community support agencies, law enforcement agencies, courts, etc.) should be involved in this TA? Explain.

5. Are there any special issues related to the timing of this assistance (e.g. a statewide meeting, a critical deadline, etc)?

6. Will this assistance be paid through your TA dollars or are you requesting monetary support from ALSO for all or a portion of the assistance? (Include or attach proposed budget for this request).

7. Would like to open this assistance to members of other Safe Havens sites or keep it open to your jurisdiction only?

8. Estimate TA budget (please include estimate time of project and travel cost if any):



Alliance of Local Service Organization
2401 W. North Avenue
Chicago, IL 60647

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9. Other comments, information, or questions?

Please forward to Yesenia Romo at ALSO: yromo@also-chicago.org

If you prefer to discuss the content of your request prior to filling out this form, please call:
Yesenia Romo, Project Director at 773-235-5705 x33.

Note: ALSO will forward this form to your OVW Program Manager for final approval if needed.